

No.1-9/2014-Media
Government of India
Ministry of Minority Affairs

New Delhi, the 21st July 2015


OFFICE MEMORANDUM

Sub.: "Minimum Government, Maximum Governance" – Self Declaration/self certification/self attestation of documents by the applicants in schemes/programmes of Ministry of Minority Affairs, Government of India.

The undersigned is directed to inform that the self declaration/self certification/self attestation of the following documents shall be obtained from the applicants in following schemes/programmes of Ministry Minority Affairs with immediate effect:

S.No	Name of Schemes/ programmes	Documents obtained from students/beneficiaries/ trainees	Authorities who collect the documents
I	II	III	IV
1	Educational Schemes: All Scholarship / Fellowship schemes Coaching Programmes Padho Pardesh Scheme	i) Certificate of Religion ii) Family Income certificate iii) Marksheets of previous year	Schools/ Institutions/ University Grant Commission/ State or UT Governments/ Banks
2	Nai Roshni, the scheme for leadership development of minority women	i) Certificate of Religion ii) Family income Certificate iii) Educational Certificate	NGOs and other Institutions
3	Seekho Aur Kamao, the skill development initiative	i) Certificate of Religion ii) Family income Certificate iii) Educational Certificate	Project Implementing Agencies
4	Lending programmes of NMDFC	i) Certificate of Religion ii) Family Income certificate iii) Marksheets of previous years in case of educational loans iv) Any other affidavit	NMDFC and its State Channelizing Agencies

2. All the Authorities as mentioned in column-IV above in the table, are requested not to insist on attestation of above mentioned documents by the Gazetted Officer or any other Authority unless it is required by Law.


21/7/15
Director
Min. of Minority Affairs
Gov. of India
New Delhi

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3. The necessary format for such self certification/self attestation have already been uploaded on the Ministry's Website and on National Scholarship Portal.
4. This issues with the approval of Competent Authority.

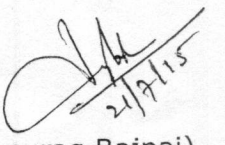

(Anurag Bajpai)
Director
Telefax: 24369218
Ministry of Minority Affairs
सरकार/Gov. of India
नई दिल्ली/New Delhi

Copy to:

1. Joint Secretary (PP)/ Joint Secretary (SS), Ministry of Minority Affairs, to issue necessary instructions under educational schemes, Seekho Aur Kamao and Nai Roshni.
2. All Directors/Deputy Secretaries, Ministry of Minority Affairs for compliance.
3. Principal Secretaries/Secretaries, Minority Welfare/Social Welfare Departments, all States/UT Governments. **They are requested to issue the necessary instructions immediately to all the District Level Authorities and Schools/institutions for compliance.**
4. Secretary, University Grant Commission, New Delhi.
5. Managing Director, National Minorities Development and Finance Corporation to take necessary action immediately under intimation to this Ministry.
6. Managing Director, Canara Bank to issue necessary instructions to all the Banks extending educational loans.
7. Director (NIC), Ministry of Minority Affairs, with a request to upload it on the Ministry's website. He is also requested to upload the formats provided by various Divisions under the relevant programmes in this regard.
8. Center for Good Governance, responsible for National Scholarship Portal.
9. All NGOs/Project Implementing Agencies participating in programmes of Ministry of Minority Affairs.

Copy for information to:

1. Secretary, Deptt. Of Administrative Reforms and Public Grievances, Government of India, Sardar Patel Bhawan, New Delhi.
2. PS to Hon'ble Minister of Minority Affairs.
3. PS to Hon'ble Minister of State for Minority Affairs.
4. Sr. PPS to Secretary (MA).
5. Press Officer, Ministry of Minority Affairs.


(Anurag Bajpai)
Director
अनुराग बाजपेई/ANURAG BAJPAI
निदेशक/Director
अल्पसंख्यक वंचित मंत्रालय
Ministry of Minority Affairs
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