

S.No. 501

12/14/2011-PP(PPR)
Government of India
Ministry of Minority Affairs

101

11th Floor, Paryavaran Bhavan,
CGO Complex, Lodhi Road,
New Delhi-110003
Dated the 27th February, 2012

To

The Principal Secretary/Secretary/Commissioner
State Govts./UT Admn. of

Subject:- Publishing of Advertisement by States/UTs to implement Post-matric Scholarship Scheme for the year 2012-13- allocation of Physical target under the scheme to students belonging to minority communities.

Sir/Madam,

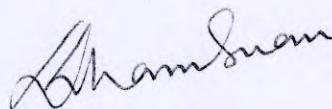
I am directed to say that Post-matric Scholarships Schemes is a Centrally Sponsored Scheme launched in the year 2007. Under the scheme Scholarships are awarded to the meritorious students from minority communities who have secured not less than 50% marks or equivalent grade in the previous final examination and the annual income of whose parents/guardian, from all sources does not exceed Rs. 2 lakh.

2. The Community wise **Physical allocation** in respect of your State Government/UT Administration under the scheme of Post-matric Scholarship for students belonging to minority communities alongwith **Time line** for the financial year 2012-13 is enclosed herewith (**Annex I & II**). The State Government/UT Administration is requested to publish the advertisement inviting applications for the year 2012-13 in April 2012 and adhere to the Time line with regard to submission of proposals to this Ministry. The **detailed format** alongwith **revised checklist** for submission of proposal by the States/UTs to Ministry of Minority Affairs is also enclosed at **Annex-III & IV**.

3. It is expected that from the financial year 2012-13 many areas of the country will have Unique Identification (UID) Scheme rolled out. However, all areas of the country will not have the benefit of the UID Number. It has been decided that from 2012-13 onward in the application form of Post-matric scholarship scheme, there would be a field to capture UID Number. The filling up of this number will however not be mandatory in 2012-13. The students may, however, be advised; wherever UID Number are known it would be in their own interest to quote the number.

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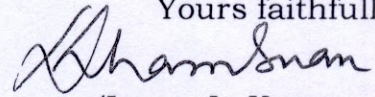
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4. States/UT Administrations are already aware of the fact that OSMS is being introduced from the year 2012-13. This site is accessible through URL www.momascholarship.gov.in. A link to the site has also been made available in the website of Ministry i.e. www.minorityaffairs.gov.in.
 5. As per para no. 14 of the Post-matric Scholarship, Scheme will be announced by the concerned State Government/ UT Administration well in time, through advertisements in the leading language newspapers and local dailies and by using other suitable public media. Accordingly, State / UT is requested to publish advertisements inviting application for the year 2012-13 by April 2012 and adhere to the **Time Lines** given in Annex-II with regard to various activities related to submission of proposal to this Ministry. The State Governments/UT Administrations may also advertise the scheme through other means and media as it may deem fit for wide publicity.
 6. The State Governments /UT Administrations are also requested to mention in the advertisement about the online system and inform applicants in detail about the website including the address of the website i.e. www.minorityaffairs.gov.in. The timeline of activities desirable for students may also be advertised. Applicants may also be advised to take printouts of the duly filled-in application forms, through OSMS, and to submit the same along with all supporting documents through their respective Schools/Colleges/Institutes to the State/ UT Department. It may be highlighted that without receipt of hard copy in the State/UT Department, the application is likely to be rejected. In the advertisement, attention of the students may also be invited to the FAQs, for filling up of online application, available on the homepage of the website of this Ministry.
 7. While submitting the proposals, all terms and conditions contained in the Scheme are required to be followed. It may also be ensured that proposals are submitted along with Utilization Certificate in GFR-19A.
 8. The State Governments/UT Administrations are also advised to furnish the status of disbursement of Scholarships released in the year 2011-12 to this Ministry. States/UTs are required to upload the list of students who have been awarded scholarships along with requisite detail on their website. Many States/UTs have already done this and hyperlinks to those sites are available on the website of the Ministry viz., www.minorityaffairs.gov.in . Publishing/ uploading the list of scholarship awardees on the website of Ministry of Minority Affairs is being made mandatory from this year i.e. those States/UTs who do not upload the list of students who have been awarded scholarships in 2011-12 on their website shall not be considered for release of scholarships in 2012-13.
 9. It is once again requested to give wide publicity to this scheme so that minority community students are able to avail maximum benefit of the scholarship scheme.



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10. This issues with the approval of Joint Secretary (Scholarship & Media)
Ministry of Minority Affairs.

Yours faithfully,



(Lucas L. Kamsuan)

Deputy Secretary to the Govt. of India

Tel.: 011- 24364279

Encl: As above.

State/UT- wise & Community- wise Physical distribution for the year 2012-13 under the
scheme of
Post-matric scholarship for students belonging to the minority communities.

S.No.	States/UTs	Muslim	Christian	Sikh	Buddhist	Parsi	Total (Physical)
1	Andhra Pradesh	35008	5890	143	143	4	41188
2	Bihar	68780	285	95	95	4	69259
3	Chhattisgarh	2043	1995	333	333	4	4708
4	Goa	475	1805	13	9	29	2331
5	Gujarat	23038	1425	238	95	29	24825
6	Haryana	6128	143	5890	48	4	12213
7	Himachal Pradesh	618	48	380	380	4	1430
8	Jammu & Kashmir	34055	95	1045	570	4	35769
9	Jharkhand	18715	5463	428	48	4	24658
10	Karnataka	32395	5035	95	1995	4	39524
11	Kerala	39425	30327	13	9	4	69778
12	Madhya Pradesh	19285	855	760	1045	4	21949
13	Maharashtra	51490	5320	1093	29213	113	87229
14	Orissa	3848	4513	95	48	4	8508
15	Punjab	1900	1473	72969	190	4	76536
16	Rajasthan	23988	380	4133	48	4	28553
17	Tamil Nadu	17385	18953	48	48	4	36438
18	Uttar Pradesh	154135	1045	3420	1517	4	160121
19	Uttarakhand	5083	143	1045	48	4	6323
20	West Bengal	101460	2565	333	1235	4	105597
21	Delhi	8123	665	2803	143	4	11738
22	Puducherry	285	332	13	9	4	643
23	Arunachal Pradesh	95	993	13	713	4	1818
24	Assam	41325	4940	95	238	4	46602
25	Manipur	950	3705	13	9	4	4681
26	Meghalaya	475	8170	13	9	4	8671
27	Mizoram	48	3895	13	380	4	4340
28	Nagaland	190	8977	13	9	4	9193
29	Sikkim	48	190	13	760	4	1015
30	Tripura	1283	523	13	475	4	2298
31	Andaman & Nicobar	142	380	13	9	4	548
32	Chandigarh	190	48	713	9	4	964
33	Dadra & Nagar Haveli	47	47	13	9	4	120
34	Daman & Diu	47	13	13	9	28	110
35	Lakshadweep	283	13	13	9	4	322
Total:		692785	120649	96336	39907	323	950000

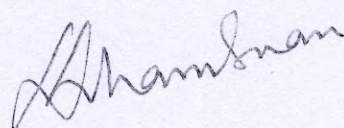
Note :

Community/ies with the target of 11 or less scholarships has been inserted in response to Write No. 315 (SM) 09 in Guwahati High Court.

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Pre-matric & Post –matric scholarship schemes 2012-13**Time line**

S.No.	Particulars	Last Date for States/UTs whose academic session start from	
		April 2012	January 2012
1.	Communication of target to States/UTs by the Ministry	By 28 th Feb, 2012	By 28 th Feb, 2012
2.	Publication of advertisement by States/UTs inviting the application form the students	In April, 2012	In April, 2012
3.	First release of 50% of the States/UTs share as ad-hoc grant (First installment) after receipt of full/partial Utilization Certificate for 2010-11.	By 30 th June 2012	By 30 th June 2012
4.	Receipt of applications from students by States/UTs	By 31 st August 2012	By 31 st May 2012
5.	Submission of scholarship requirement by the States/UTs to the Ministry	By 30 th September 2012	By 30 th July 2012
6.	Release of Second and Final 50% of the scholarship amounts to States/UTs	By 31 st Oct. 2012	By 31 st August 2012
7.	If State/UT fails to submit the proposals by such date; the funds due to that State/UT may be redistributed among other needy and deserving State/UT at the discretion of M/o Minority. Affairs		



Proposal for seeking release of grant-in-aid under the scheme of POST-MATRIC SCHOLARSHIP for students belonging to the minority communities

1. Indicate the budget head of account for post-matric scholarship scheme and the fund provision for the current financial year.

Budget head of account	Budgeted provision in rupees lakh

2. Information relating to implementation of the scheme in the previous year

(a) Statement on disbursement of scholarship of the previous year

No. of post-matric scholarships sanctioned in the previous year by the Ministry of Minority Affairs which have been disbursed to students			
Community	No. of students		
	Male	Female	Total
Muslim			
Christian			
Sikh			
Buddhist			
Parsi			
Total			

(b) Utilization Certificate of grant-in-aid for previous year in the prescribed format:
 (Please attach original copy. In case of any discrepancy in figures, please explain clarifying the reasons and indicate in the forwarding letter the likely date, when it would be rectified and full U.C. sent)

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3. Proposal for the year 2012-13

I. Proposal for FRESH scholarships

(a) No. of students proposed to be awarded scholarship (Physical)

Community	No. of scholarships	No. of students applied for award of scholarship				No. of students selected for award of scholarship				Total no. of students selected for award of scholarship		
	Allocated	Govt. school/college/institute		Private school/college/institute		Govt. school/college/institute		Private school/college/institute				
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Total
Muslim												
Christian												
Sikh												
Buddhist												
Parsi												
Total												

(b) Fund requirement for FRESH scholarship (Financial)

Category	Total No. of students selected for award of scholarship	Course fee including admission fee (Rupees in lakh)	Maintenance allowance (Rupees in Lakh)						Total amount (ii + Viii) (Rupees in lakh)
			Hosteller		Day Scholar		Total		
			No.	Amount	No.	Amount	No.	Amount	
	i	ii	iii	iv	v	vi	vii	viii	
Govt. school/college/institute									
Private school/college/institute									
Total									

II. Proposal for RENEWAL scholarships

(a) No. of students proposed to be awarded scholarship (Physical)

Community	No. of scholarships	No. of students applied for award of scholarship				No. of students selected for award of scholarship				Total no. of students selected for award of scholarship		
	Allocated	Govt. school/college/institute		Private school/college/institute		Govt. school/college/institute		Private school/college/institute				
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Total
Muslim												
Christian												
Sikh												
Buddhist												
Parsi												
Total												

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(b) Fund requirement for RENEWAL scholarship (Financial)

Category	Total No. of students selected for award of scholarship	Course fee including admission fee (Rupees in lakh)	Maintenance allowance (Rupees in Lakh)						Total amount (ii + Viii) (Rupees in lakh)
			Hosteller		Day Scholar		Total		
			No.	Amount	No.	Amount	No.	Amount	
	I	ii	iii	iv	v	vi	vii	viii	
Govt. school/college/institute									
Private school/college/institute									
Total									

III. Fund requirement for administrative expenses

Sl. No.	Item	No. of units/personnel	Unit cost (Rupees in lakh)	Total amount (Rupees in lakh)
1.				
	Total			

IV. Total of paras 3. I(b) & II(b) and III

Sl. No.	Item	Total amount (Rupees in lakh)
I	Fund requirement for fresh scholarship	
II	Fund requirement for renewal of scholarship	
III	Fund requirement for administrative expenses (2%)	
IV	Balance Amount [Previous Financial Year] (-)	
	Grand total of I, II and III	

4. Provide copies of the first two and last two pages of the worksheets for each communities through which the details at para 3.I and 3.II have been calculated: (Please attach)

5. The above and enclosures are certified. Further, the items provided in the checklist sent vide letter No. _____ dated _____ have been verified and confirmed as correct.

Officer-in-charge of scholarship Cell

Date:

Place:

Secretary
Minority Welfare/Affairs Department
Government/Administration of _____

Date :

Place :

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CHECK LIST

Post-matric(Vide letter No. _____)Dated:

PROPOSAL FOR THE YEAR: 2012-13

FROM STATE/UT _____

S.No.	Item	Yes/No
1.	Has the proposal been submitted as per prescribed format?	
2.	Is a separate account for the scholarship scheme maintained?	
3.	Is the claim belonging to a notified minority community i.e. Muslim, Christian, Sikh, Buddhist or Parsi has been verified and the State Government/UT Administration satisfied with the claim?	
4.	Whether the schools/institutes where students are studying are Government or recognized by State Government/UT Administration and come under the scheme?	
5.	Whether the students proposed for award of scholarship have secured not less than 50% marks in previous final examination and students from BPL families, having the lowest income been given preference in the ascending order?	
6.	As the students belonging to minority communities could also belong to OBC, SC or ST category, whether it has been ensured that a student does not enjoy more than one scholarship?	
7.	Is the annual income of parents or guardian of the students from all sources do not exceed Rs. 2 lakh and inter se selection weightage given to poverty rather than marks?	
8.	Whether eligible girl students have been accommodated against the earmarked 30% scholarships for girl students, and where the balance have been transferred to boy students, whether it has been done only after the girl students' merit list has been exhausted?	
9.	Has the reimbursement for admission fee and tuition fee claimed by students studying in the school/institute been checked and worked out as per the scheme?	
10.	Whether the students applying for award of scholarship have bank account?	
11.	Has Utilization Certificate for the previous year been sent to the Ministry?	
12.	Whether the cut-off income level for the last successful candidate is certified and recorded? (figure to be mentioned here)	
13.	Whether it is certified that all terms and conditions under the scheme are complied with?	
14.	Whether all beneficiary details have been uploaded at the website of the State/UT Govts vide item No. 6 in the format for seeking grant-in-aid?	
15.	Has the list of selected candidates has been generated through a computer process?	
16.	Total number of renewal cases. (Figure to be recorded here)	
17.	It is known that failure to claim grants by due date will empower M/o Minority Affairs to redistribute financial allocations of the State/UT failing to do so among other needy and deserving States/UTs at the discretion of M/o Minority Affairs.	
18.	It is certified that the ratio of the number of beneficiaries community-wise, is in proportion to the ratio of five notified minority communities in the State/UT as per 2001 census.	

Signature

Officer-in-charge of the programme at the level of State/UT

